

## ***PARTICIPACIÓN CIUDADANA***

***Financial Audit of USAID Resources Managed by Participación Ciudadana, under the Cooperative Agreement No. AID-517-A-15-00006 “Civil Society Action for Accountable Justice and Security” and the Grant Agreement No. CJSS 2015-01 “Institutional Strengthening of Community Justice Houses” through Chemonics International Contractor of USAID, for the period from October 01, 2016 to September 30, 2017.***

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### **Transmittal Letter**

Lic.:

Carlos Pimentel F.

Executive Director

***Participación Ciudadana***

C/ Wenceslao Álvarez No. 8, Zona Universitaria

Santo Domingo, Dominican Republic

Dear Lic. Carlos Pimentel:

In reference to our financial audit of ***USAID*** resources managed by ***Participación Ciudadana***, under the Cooperative Agreement No. ***AID-517-A-15-00006 "Civil Society Action for Accountable Justice and Security"*** and the Grant Agreement No. ***CJSS 2015-01 "Institutional Strengthening of Community Justice Houses"*** through ***Chemonics International*** Contractor of ***USAID*** for the period from October 01, 2016 to September 30, 2017, we inform the following:

### **I- BACKGROUND**

#### **A. Audit Background**

On December 4, 2017, our firm was contracted by ***Participación Ciudadana*** to perform the financial audit of ***USAID*** resources managed by ***Participación Ciudadana*** under Cooperative Agreement No. ***AID-517-A-15-00006 "Civil Society Action for Accountable Justice and Security"***, and the Grant Agreement No. ***CJSS 2015-01 "Institutional Strengthening of Community Justice Houses"*** ***Chemonics International*** Contractor of ***USAID***, for the period from October 01, 2016 to September 30, 2017.

#### **B. Programs Background**

***1. Cooperative Agreement between Participación Ciudadana and USAID "Civil Society Action for Accountable Justice and Security" No. AID-517-A-15-00006.***

On June 22, 2015, the ***United States Agency for International Development (USAID)*** subscribed Cooperative Agreement No. ***AID-517-A-15-00006*** with ***Participación Ciudadana***, to implement the program ***"Civil Society Action for Accountable Justice and Security"*** financed with funds of ***USAID Mission in the Dominican Republic***, and administered by ***Participación Ciudadana*** and ***FINJUS*** with end date in June 30, 2018.

## I- BACKGROUND--Continuation

This Cooperative Agreement has the following amendments:

<i>Number</i>	<i>Date</i>	<i>Matter</i>
1	08/13/2015	Increase the total obligated USAID amount by US\$1,620,000, from US\$1,462,721 to US\$3,082,721. To include the following programs: "Strengthening Transparency and Integrity in Climate Financial Governance" and "Electoral Observation of Persons with Disabilities of the Dominican Republic 2015-2016".  Change payment method to advance payments. Extend the funds obligated availability date for program expenditures until December 19, 2016.
2	12/12/2016	Replace the currently designated agreement officer representative Mr. Luis Soto with Lissette Dumit and the currently designated alternate agreement officer representative Mrs. Lissette Dumit with Rosanna Medina.
3	07/14/2017	Increase the total obligated USAID amount by US\$1,300,001.45 from US\$3,082,721 to US\$4,382,722.45. Extend the funds obligated availability date for program expenditures until June 30, 2018.
4	09/19/2017	Replace the designated officer representative (AOR) Mrs. Lissette Dumit with Mrs. Montserrat Acosta and the designated alternate AOR Mrs. Rosanna Medina with Mrs. Lissette Dumit.
5	09/27/2017	Increase the total obligated USAID amount by US\$121.00 from US\$4,382,722.45 to US\$4,382,843.45

### a) Budget of the Program

The budget for the life of the program is US\$6,400,000 contributed by *USAID* and *Participación Ciudadana* and *FINJUS* will contribute with US\$960,000 as costs share.

The budget for the implementation of the program is as follows:

<i>Details</i>	<i>From June 19, 2015 to June 18, 2016 US\$</i>	<i>From June 19, 2016 to June 18, 2017 US\$</i>	<i>From June 19, 2017 to June 30, 2018 US\$</i>	<i>Total US\$</i>
Direct costs	1,712,924	2,220,313	1,713,081	5,646,318
Indirect costs	242,343	250,727	260,612	753,682
<b>USAID Contribution</b>	1,955,267	2,471,040	1,973,693	6,400,000
<b>Cost Share</b>	293,290	370,656	296,054	960,000
	<b>2,248,557</b>	<b>2,841,696</b>	<b>2,269,747</b>	<b>7,360,000</b>

## **I- BACKGROUND--Continuation**

### **b) Execution Period**

The Program was initiated on June 22, 2015 and will end on June 30, 2018.

### **c) Program Objective**

The objectives of the program are as follows:

- a) Improve public awareness of crime and criminal justice.
- b) Increase access and availability of information and support resources for victims and witnesses.
- c) Increase use of the Dominican Freedom of Information Act (FOIA) and related legislation to exert social control actions and monitor criminal justice system's actors, including the police.
- d) Encourage the increment of contributions from social organizations in adopting reforms in the criminal justice and public safety systems.

On August 13, 2015, was made an amendment to the Cooperation Agreement No. AID-517-A-15-00006 to increase the total obligated USAID amount by US\$1,620,000, from US\$1,462,721 to US\$3,082,721 to include the following programs:

1.1. ***"Strengthening Transparency and Integrity in Climate Financial Governance"***: The objective of the program is to increase transparency and improve citizen participation in monitoring, supervision of funds destined to programs of adaptation to climate change.

1.2 ***"Electoral Observation of Persons with Disabilities of the Dominican Republic 2015-2016"***: The general objective of the program is to promote greater inclusion of persons with disabilities in the electoral process of 2016, strengthen the participation and political incidence of entities of persons with disabilities in the Dominican Republic, fundamentally around the fulfillment of their rights, in accordance with what is established in Article 29 of the Convention on the Rights of Persons with Disabilities-CDPD of Nations and Law 05-13 on Disability of the Dominican Republic.

### **d) Entities**

***Participación Ciudadana***: It is a non-partisan civic movement of pressure, concertation and social connection with the public powers and political parties. It is constituted with the purpose of promoting the participation in the civil society and to encourage the participation of the citizens, in order to achieve the political, institutional and democratic reforms required by the Dominican Republic and a fair and balanced social development, making rational and efficient use of resources. Constituted on October 31, 1993 and obtained its legal status in January 1996 by decree of the Executive No. 27-96, dated January 18, 1996.

***Fundación Institucionalidad y Justicia (FINJUS)***: It is a non-governmental non-profit organization, regulated by Law No. 122-05 and created by a distinguished group of Dominican lawyers and businessmen. It was recognized by decree of the Executive No. 430-90, dated October 24, 1990. Its mission is to build, together with the various political and social actors, strategic processes of state reform and modernization, aimed at consolidating democratic institutions, the rule of law, citizen participation and equitable and inclusive development.

## I- BACKGROUND--Continuation

### 2. Grant Agreement between Participación Ciudadana and Chemonics International "Institutional Strengthening of Community Justice Houses" No. CJSS 2015-01.

On September 19, 2015, *Chemonics International* subscribed a Grant Agreement with *Participación Ciudadana*, to implement the "Institutional Strengthening of Community Justice Houses" No. CJSS 2015-01 financed with funds of *USAID Mission in the Dominican Republic*, and implement by *Chemonics International* with original end date March 01, 2016 and modified on October 31, 2018.

This Grant Agreement has the following amendments:

<i>Number</i>	<i>Date</i>	<i>Matter</i>
1	3/1/2016	Delete under clause 7, March 01, 2016 as the Grand completion date and replace with September 01, 2016 as the Grant completion date.  Delete under clause 9, RD\$15,655,404 as the total grand budget amount and replacing with RD\$31,300,017 as the total grant amount.  Delete under clause 9, RD\$3,204,651 and replace with RD\$21,784,104 as available funds under this grant.  Include under clause 10 the certification regarding trafficking in persons compliance plan template.  Replace of the original budget.
2	8/26/2016	Delete under clause 7, September 01, 2016 as the Grand completion date and replace with November 01, 2016 as the Grant completion date. Delete under clause 9, RD\$21,784,104 and replace with RD\$31,300,017 as available funds under this grant.
3	12/06/2016	Extend the duration of the Grant by 2 years to a new date of October 31, 2018. Increase the total grand amount by RD\$55,287,617.57 for a new total Grand budget of RD\$86,587,634.71.
4	08/24/2017	Increase the obligated amount by RD\$44,992,833.66 for a new total obligated amount of RD\$86,587,634.71. Update the required as applicable standard provisions for Non-US Nongover Update the required certifications. Change the processing time of disbursement.

#### a) Budget of the Program

The budget for the life of the program is RD\$86,587,635 (US\$1,893,814) contributed by *USAID* and *Participación Ciudadana* will contribute with RD\$54,954,000 (US\$1,201,864) as costs sharing. The budget amounts are presented in the agreement in RD\$, the exchange rate used for the conversion of RD\$ to US\$ was RD\$45.00 for the first two periods and RD\$46.14 for the third period.

## BACKGROUND--Continuation

The budget for the implementation of the program is as follows:

	<i>From August 31, 2015 to March 01, 2016</i>	<i>From March 02, 2016 to November 01, 2016</i>	<i>From November 02, 2016 to October 31, 2018</i>	<i>Total</i>
<i>Items</i>	<i>US\$</i>	<i>US\$</i>	<i>US\$</i>	<i>US\$</i>
Salary and fringe benefits	272,103	281,847	1,082,881	1,636,831
Furniture and equipment	7,044	9,902	4,168	21,114
Programmatic expenses	27,617	20,616	-	48,233
Travels	6,867	8,773	19,974	35,614
Consulting	13,169	6,067	-	19,236
Administrative expenses	21,098	20,453	91,235	132,786
<b>Contribution USAID</b>	<b>347,898</b>	<b>347,658</b>	<b>1,198,258</b>	<b>1,893,814</b>
<b>Cost share</b>	<b>188,600</b>	<b>250,000</b>	<b>763,264</b>	<b>1,201,864</b>
	<b>536,498</b>	<b>597,658</b>	<b>1,961,522</b>	<b>3,095,678</b>

### **b) Execution Period**

The Program was initiated on August 31, 2015 and ended on October 31, 2018.

### **c) Program Objective**

The objective is to consolidate the Community Justice House model to facilitate the access to justice of vulnerable groups and expand Alternative Dispute Resolution permitting the criminal justice system to function more efficiently. Also provide training to community leaders to strengthen the spaces of coordination between citizens and state entities towards institutionality, respect of human rights and violence and crime prevention.

### **d) Entity**

**Chemonics International:** is a private international development company that works for bilateral and multilateral donors and the private sector to manage projects in developing countries. The organization bids primarily on contracts from the U.S. Agency for International Development (USAID) and manages projects that cover a variety of technical sectors. In addition to its headquarters in Washington, D.C., the company also has project offices in different countries.

## **II- AUDIT OBJECTIVES**

The objective of this assignment is to perform the financial audit of **USAID** resources managed by **Participación Ciudadana**, under the Cooperative Agreement **No. AID-517-A-15-00006 "Civil Society Action for Accountable Justice and Security"**, and the Grant Agreement **No. CJSS 2015-01 "Institutional Strengthening of Community Justice Houses"** through **Chemonics International** Contractor of **USAID**, for the period from October 01, 2016 to September 30, 2017, in accordance with U.S. Government Auditing Standards and the Guidelines for Financial Audits Contracted by Foreign Beneficiaries.

## II- AUDIT OBJECTIVES --Continuation

The financial audit includes a specific audit of all the USAID-funded programs managed by *Participación Ciudadana*.

### Audit of USAID Funds

Our financial audit of the funds provided by **USAID** was performed in accordance with U. S. Government Auditing Standards issued by the US Government Accountability Office and the USAID Office of Inspector General "Guidelines for Financial Audits Contracted by Foreign Recipients" and accordingly included tests of the accounting records as deemed necessary under the circumstance. The specific objectives of the audit of the USAID fund are to:

- A. Express an opinion on whether the Fund Accountability Statement for USAID-funded program presents fairly, in all material respects, revenues received, costs incurred, and commodities and technical assistance directly procured by **USAID** for the period from October 01, 2016 to September 30, 2017. In the case of the Cooperative Agreement *No. AID-517-A-15-00006* and the Grant Agreement *No. CJSS 2015-01* in conformity with the terms of the agreements and generally accepted accounting principles related to cash basis.
- B. Evaluate *Participación Ciudadana's* internal control related to **USAID**-funded program, assess control risk, and identify significant deficiencies including material weaknesses. This evaluation includes the internal control related to required cost-sharing contributions.
- C. Perform tests to determine whether *Participación Ciudadana* complied, in all material respects, with agreements terms (including cost sharing/counterpart contributions) and applicable laws and regulations related to USAID-funded programs. All material instances of noncompliance and all illegal acts that have occurred or are likely to have occurred should be identified. Such tests include compliance requirements related to required cost-sharing contributions, if applicable.
- D. Perform an audit of the indirect cost rate(s) if *Participación Ciudadana* has been authorized to charge indirect costs to USAID using provisional rates and **USAID** has not yet negotiated final rates with *Participación Ciudadana*, if applicable.
- E. Determine if *Participación Ciudadana* has taken adequate corrective action on prior audit report recommendations (if applicable).

We designed procedures and audit steps in accordance with U.S. Government Auditing Standards, Chapter 4, to provide reasonable assurance of detecting situations or transactions in which fraud or illegal acts have occurred or are likely to have occurred. If such evidence exists, we must contact RIG/San Salvador and should exercise due professional care in pursuing indications of possible fraud and illegal acts so as not to interfere with potential future investigations or legal proceedings.

### Review of Cost Sharing Schedule

We reviewed Cost Sharing Schedule contributions of the programs:

To determine whether cost sharing contributions were provided and accounted for by the recipient in accordance with the terms of the agreements.

## II- AUDIT OBJECTIVES --Continuation

To determine if the schedule is fairly presented in accordance with the basis of accounting used by the recipient to prepare the cost sharing schedule. We should question all cost sharing contributions that are either ineligible or unsupported costs.

## III-AUDIT SCOPE

The significant audit procedures applied during our examination were:

### A. Fund Accountability Statement

We examined the Fund Accountability Statement for **USAID** programs, including the budgeted amounts by category and major items; the revenues received from **USAID/Dominican Republic** in the period from October 01, 2016 to September 30, 2017 for the Cooperative Agreement *No. AID-517-A-15-00006* and the Grant Agreement *CJSS 2015-01*, respectively, besides the costs reported by *Participación Ciudadana* as incurred during this period, and the commodities/technical assistance directly procured by **USAID** for *Participación Ciudadana* use.

1. We reviewed direct and indirect costs billed to and advanced by **USAID/Dominican Republic** and costs incurred but pending reimbursement by **USAID/Dominican Republic**, identifying and quantifying any questioned costs. All costs that were not supported with adequate documentation or were not in accordance with the agreements terms were reported as questioned. Questioned costs that were pending of advance by **USAID/Dominican Republic** were identified in the notes to the Fund Accountability Statement as not advance/reimbursed by **USAID**.
2. We reviewed general and programs ledgers to determine whether costs incurred were properly recorded. We reconciled direct costs billed to, and advance/reimbursed by **USAID** to the programs and general ledgers.
3. We reviewed the procedures used to control funds, including their channeling to contracted financial institutions or other implementing entities. We reviewed bank account and the controls on these bank account and performed positive confirmation of balances, as necessary.
4. We determined whether advances of funds were justified with documentation, including reconciliation of funds advanced, disbursed and available. We ensured that all funding received from **USAID/Dominican Republic** was appropriately recorded in the programs accounting records and that those records were periodically reconciled with information provided by **USAID/Dominican Republic**.
5. We determined whether programs income was added to funds used to further eligible project or programs objectives, or finance the non-federal share of project or programs, or deducted from programs costs, in accordance with **USAID** regulations, other implementing guidance, or the terms and conditions of the agreements.
6. We reviewed procurement procedures and contracts of services to determine whether sound commercial practices including competition were used, reasonable prices were obtained, and adequate controls were in place over the qualities and quantities received.



### III-AUDIT SCOPE--Continuation

7. We reviewed direct salary charges to determine whether salary rates were reasonable for the positions, in accordance with those approved by **USAID/Dominican Republic**, and supported by appropriate payroll records. This review included:
  - a) Determine if overtime was charged to the programs and whether it was allowable under the terms of the agreements.
  - b) Determine whether allowances and fringe benefits received by employees were in accordance with the agreements and applicable laws regulations.
8. We reviewed travel and transportation charges to determine whether they were adequately supported and approved.
9. We reviewed commodities, whether procured by the recipient or directly procured by **USAID/Dominican Republic** for the recipient's use to determine whether:
  - a) Commodities were accounted for;
  - b) Control procedures exist and have been placed in operation to adequately safeguard the commodities.
  - c) Commodities were used for their intended purposes in accordance with the terms of the agreements.
10. We reviewed technical assistance and services procured by the recipient or directly procured by **USAID/Dominican Republic** for the recipient's use. We determined if the technical assistance and services were:
  - a) Used for their intended purposes in accordance with the terms of the agreements.
  - b) Adequately supported by the beneficiary, as it is required by the terms of the agreements.
  - c) Properly accounted for.
11. We reviewed the auction process and the adjudication of subprojects to contractors to determine if was in accordance with policies and procedures established by **Participación Ciudadana** contractual law.
12. We conducted the review of the periodic technical reports issued by the assigned teams agreed relating to the work, as well as publications in television, radio and written media performed as support of the investments for the execution of the Programs.
13. We visited locations where offices of in-charge beneficiaries of the implementation of activities are, to evaluate quality, cost and performance as it is established in the agreements.

#### B. Cost Sharing Schedule

We reviewed the Cost Sharing Schedule to determine whether cost sharing contributions were provided and accounted for by the recipient in accordance with the terms of the agreements and program's needs.

We reviewed the cost sharing schedule to determine if the schedule is fairly presented in accordance with the basis of accounting used by the recipient to prepare the schedule. We should question all cost sharing contributions that are either ineligible or unsupported costs. We reviewed the Cost Sharing Schedule to determine if cost sharing contributions were provided by **Participación Ciudadana** in accordance with the terms of the agreements.

### **III- AUDIT SCOPE--Continuation**

#### **C. Internal Control**

We reviewed and evaluated the beneficiary internal control related to **USAID/Dominican Republic's** programs to obtain a sufficient understanding of the design of relevant control policies and procedures and whether those policies and procedures were placed in operation.

1. We obtained a sufficient understanding of the entity's internal controls to plan the audit and to determine the nature, timing and extent of tests to be performed.
2. We assessed inherent risk and control risk, and determined the combined risk to prevent or detect material weaknesses.
3. We summarized the risk assessments for each assertion in the audit documentation papers under the following categories:
  - a) Existence or occurrence;
  - b) Completeness;
  - c) Rights and obligations;
  - d) Valuation or allocation; and
  - e) Presentation and disclosure.
4. We evaluated control environment, the adequacy of the accounting systems and control procedures. Emphasize the policies and procedures that pertain to the recipient's ability to record, process, summarize, and report financial data consistent with the assertions embodied in each account of the Fund Accountability Statement. This evaluation included, but was not limited to the following:
  - a) Ensuring that charges to the programs were proper and adequately supported;
  - b) Managing cash on hand and in bank accounts
  - c) Procuring goods and services.
  - d) Managing inventory.
  - e) Managing personnel functions such as, timekeeping, salaries and benefits.
  - f) Managing and disposing of commodities purchased either by recipient or directly by USAID.
  - g) Ensuring compliance with agreement terms and applicable laws and regulations that collectively have a material impact on The Fund Accountability Statement.
5. We included the study and evaluation of other policies and procedures when related to data used by us in applying auditing procedures, which refer to non-financial data used in analytical procedures.

#### **D. Compliance with Agreements Terms and Applicable Laws and Regulations**

When planning and conducting the tests of compliance, we take in consideration the following:

- 1) We identified the agreements terms and pertinent laws and regulations and determined which of those, if not observed, could have a direct and material effect on the fund accountability statement.
- 2) We listed all standard and programs-specific provisions ("standard provisions") contained in the agreements.
- 3) We assessed the inherent and control risk that material noncompliance could occur for each of the compliance requirements listed in 2) (c) above.

### **III- AUDIT SCOPE--Continuation**

- 4) We determined the nature, timing and extent of audit steps and procedures to test for errors, irregularities and illegal acts that provide reasonable assurance of detecting both intentional and unintentional instances of noncompliance with agreements terms and applicable laws and regulations that could have a material effect on the Fund Accountability Statement, based on the risk assessment described in 3) (c) above.
- 5) We prepared a single summary document in the audit documentation identifying each of the specific compliance requirements included in the review, the results of the inherent, control and (detection) risk assessments for each compliance requirement, the audit steps used to test for compliance with each of the requirements based on the risk assessments, and the results of the compliance testing for each requirement. The summary document was cross-indexed to detail audit documentation that support the facts and conclusions contained in the summary document.
- 6) We determined if payments were made in accordance with agreements terms and applicable laws and regulations.
- 7) We determined if funds were expended for purpose not authorized or not in accordance with applicable agreements terms.
- 8) We identified any costs not considered appropriate; classifying and explaining why these costs were questioned.
- 9) We determined whether commodities, whether procured by the recipient or directly procured by **USAID** for the recipient's use, exist or were used for their intended purposes in accordance with the terms of the agreements.
- 10) We determined whether any technical assistance and services procured by the recipient were used for their intended purposes in accordance with the agreements.
- 11) We determined whether those who received services and benefits were eligible to receive them.
- 12) We determined whether recipient's financial reports and claims for advances and reimbursement contain information that is supported by the books and records.

#### **E. Follow up of Previous Recommendations**

We reviewed the status of actions taken on findings and recommendations reported in prior audits of USAID-funded programs.

#### **F. Indirect cost rates**

Determine the actual indirect cost rates for the year if the recipient has used provisional rates to charge indirect costs to USAID. The audit of the indirect cost rates should include tests to determine whether the:

- a) Distribution or allocation base includes all costs that benefited from indirect activities.
- b) Distribution or allocation base is in compliance with the governing USAID Negotiated Indirect Cost Rate Agreement, if applicable.
- c) Indirect cost pool includes only costs authorized by the USAID agreements and applicable cost principles.
- d) Indirect cost rates obtained by dividing the indirect cost pool by the base are accurately calculated.
- e) Costs included in this calculation reconcile with the total expenses shown in the recipient's audited general purpose financial statements.

## IV- RESULTS OF THE AUDIT

### 1. Fund Accountability Statement

We have audited the Fund Accountability Statement of the Cooperative Agreement between *Participación Ciudadana* and *USAID No. AID-517-A-15-00006 "Civil Society Action for Accountable Justice and Security"* and the Grant Agreement *CJSS 2015-01 "Institutional Strengthening of Community Justice Houses"* between *Participación Ciudadana* and *Chemonics International* for the period from October 01, 2016 to September 30, 2017, and our unqualified opinion to this Statement is presented in pages Nos. 12 and 13 of this report.

### 2. Internal Control

Our evaluation determined that *Participación Ciudadana* has the required capacity to record incomes and disbursements of the Cooperative Agreement *No. AID-517-A-15-00006* and the Grant Agreement *No. CJSS 2015-01* with *USAID* and *Chemonics International*, respectively.

### 3. Compliance with Agreement Terms and Applicable Laws and Regulations

Our examination determined that *Participación Ciudadana* has complied with every material aspect of the terms of the agreements with *USAID* and with laws and applicable regulations.

### 4. Follow-Up on Prior Audit Recommendations

We reviewed the audit report dated June 26, 2017 of the Cooperative Agreement *No. AID-517-A-15-00006 "Civil Society Action for Accountable Justice and Security"* and the Grant Agreement *CJSS 2015-01 "Institutional Strengthening of Community Justice Houses"* executed with *USAID* funds managed by *Participación Ciudadana* in which there were not any audit recommendation.

### 5. Indirect Cost Rates

The Cooperative Agreement *No. AID-517-A-15-00006* was authorized to charge specific indirect costs without the use of indirect cost rate and the Grant Agreement *No. CJSS 2015-01* has no indirect cost allocation.

## V. RESULTS OF THE COST SHARING SCHEDULE REVIEW

We reviewed the Cost Sharing Schedule of the Cooperative Agreement *No. AID-517-A-15-00006*, between *Participación Ciudadana* and *USAID* and the Grant Agreement *No. CJSS 2015-01* between *Participación Ciudadana* and *Chemonics International, Inc.* In our review we determined if the costs sharing contributions were provided and accounted for in accordance with the terms of the agreement and needs of the programs.

## VI- MANAGEMENT'S COMMENTS

This report was delivered to *Participación Ciudadana*, and discussed in a meeting on June 21, 2018. *Participación Ciudadana's* management expressed its conformity with the opinion on the Fund Accountability Statement and on the internal control and compliance with the agreement terms, and applicable laws and regulations.

  
Certified Public Accountants  
I. C. P. A. R. D. Record No. 71

Santo Domingo, Dominican Republic  
June 21, 2018



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RNC-101-56287-2

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**Independent Auditors' Report on the Fund Accountability Statement**

Lic.:

Carlos Pimentel F.

Executive Director

***Participación Ciudadana***

C/ Wenceslao Álvarez No. 8, Zona Universitaria

Santo Domingo, Dominican Republic

Dear Lic. Carlos Pimentel:

We have audited The Fund Accountability Statement of ***Participación Ciudadana***, of funds provided from the U.S. Agency for International Development, Mission Dominican Republic (USAID/Dominican Republic) for the Cooperative Agreement ***No. AID-517-A-15-00006 "Civil Society Action for Accountable Justice and Security"***, and the Grant Agreement ***No. CJSS 2015-01 "Institutional Strengthening of Community Justice Houses"*** through ***Chemonics International*** Contractor of ***USAID*** for the period from October 01, 2016 to September 30, 2017. The Fund Accountability Statement is the responsibility of ***Participación Ciudadana***'s management. Our responsibility is to express an opinion on the Fund Accountability Statement based on our audit.

Except as discussed in the following paragraph, we conducted our audit of the Fund Accountability Statement in accordance with U.S. Government Auditing Standards issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the Fund Accountability Statement is free of material misstatement. An audit includes the examining, on a test basis, evidence supporting the amounts and disclosures in the Fund Accountability Statement. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall Fund Accountability Statement presentation. We believe that our audit provides a reasonable basis for our opinion.


We did not have an external quality control review by an unaffiliated audit organization as required by Chapter 3, paragraphs 3.50 and 3.55 of U.S. Government Auditing Standards. This review is not required by the accounting regulatory organizations at the Dominican Republic.

We accepted this deviation of the audit requirements established by U.S. Government Auditing Standards, but we inform that our company participates at the quality control practices of the international office The Leading Edge Alliance, that requires a quality control review to our firm every three years, performed by other affiliates offices partners.

In our opinion, the Fund Accountability Statements referred to above presents fairly, in all material respects, program revenues, cost incurred and reimbursed and commodities and technical assistance directly procured by **USAID** for the period from October 01, 2016 to September 30, 2017 for the programs **No. AID-517-A-15-00006** and **No. CJSS 2015-01** respectively, in accordance with the terms of the agreements and in conformity with the basis of accounting described in Note 2.

In accordance with U.S. Government Auditing Standards, we have also issued our reports dated June 21, 2018, on our consideration of **Participación Ciudadana**'s internal control over financial reporting and our tests of its compliance with certain provisions of laws and regulations. Those reports are an integral part of an audit performed in accordance with U.S. Government Auditing Standards and should be read in conjunction with this Independent's Auditor's Report in considering the results of our audit.

This report is intended for the information of **Participación Ciudadana** and **USAID**. However, upon release by **USAID**, this report is a matter of public record and its distribution is not limited.

  
Certified Public Accountants  
I. C. P. A. R. D. Record No. 71

Santo Domingo, Dominican Republic  
June 21, 2018

## PARTICIPACIÓN CIUDADANA

*Financial Audit of USAID Resources Managed by Participación Ciudadana, under the Cooperative Agreement No. AID-517-A-15-00006 "Civil Society Action for Accountable Justice and Security" and the Grant Agreement No. CJSS 2015-01 "Institutional Strengthening of Community Justice Houses" through Chemonics International Contractor of USAID, for the period from October 01, 2016 to September 30, 2017.*

### FUND ACCOUNTABILITY STATEMENT

(Expressed in US Dollars)

			<u>Questioned costs</u>		
	<u>Budget of</u>	<u>Executed</u>	<u>Ineligible</u>	<u>Unsupported</u>	<u>Notes</u>
	<u>the period</u>	<u>in the period</u>			
<b>INCOME:</b>					
AID-517-A-15-00006	2,471,040	1,363,408	-	-	Note 3
CJSS 2015-01	601,213	594,055	-	-	Note 3
	<u>3,072,253</u>	<u>1,957,463</u>	<u>-</u>	<u>-</u>	
<b>LESS, COSTS INCURRED</b>					
<b><u>Salary</u></b>					
AID-517-A-15-00006	479,435	610,997	-	-	Note 4
CJSS 2015-01	405,213	347,831	-	-	Note 4
	<u>884,648</u>	<u>958,828</u>	<u>-</u>	<u>-</u>	
<b><u>Fringe benefits</u></b>					
AID-517-A-15-00006	175,473	144,669	-	-	Note 4
CJSS 2015-01	136,227	92,368	-	-	Note 4
	<u>311,700</u>	<u>237,037</u>	<u>-</u>	<u>-</u>	
<b><u>Travel</u></b>					
AID-517-A-15-00006	44,778	12,524	-	-	Note 4
CJSS 2015-01	9,987	19,546	-	-	Note 4
	<u>54,765</u>	<u>32,070</u>	<u>-</u>	<u>-</u>	
<b><u>Equipment</u></b>					
AID-517-A-15-00006	-	3,139	-	-	Notes 4 and 6
CJSS 2015-01	4,168	7,521	-	-	Notes 4 and 6
	<u>4,168</u>	<u>10,660</u>	<u>-</u>	<u>-</u>	
<b><u>Supplies</u></b>					
AID-517-A-15-00006	8,400	19,400	-	-	Note 4
CJSS 2015-01	-	-	-	-	Note 4
	<u>8,400</u>	<u>19,400</u>	<u>-</u>	<u>-</u>	
<b><u>Administrative costs</u></b>					
AID-517-A-15-00006	-	-	-	-	Note 4
CJSS 2015-01	45,618	48,658	-	-	Note 4
	<u>45,618</u>	<u>48,658</u>	<u>-</u>	<u>-</u>	
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# **PARTICIPACIÓN CIUDADANA**

*Financial Audit of USAID Resources Managed by Participación Ciudadana, under the Cooperative Agreement No. AID-517-A-15-00006 "Civil Society Action for Accountable Justice and Security" and the Grant Agreement No. CJSS 2015-01 "Institutional Strengthening of Community Justice Houses" through Chemonics International Contractor of USAID, for the period from October 01, 2016 to September 30, 2017.*

## **FUND ACCOUNTABILITY STATEMENT**

(Expressed in US Dollars)

	<i>Budget of the period</i>	<i>Executed in the period</i>	<i>Questioned costs</i>		<i>Notes</i>
			<i>Ineligible</i>	<i>Unsupported</i>	
<b><u>Contracts</u></b>					
AID-517-A-15-00006	479,000	116,295	-	-	Note 4
CJSS 2015-01	-	7,302	-	-	Note 4
	<u>479,000</u>	<u>123,597</u>	<u>-</u>	<u>-</u>	
<b><u>Programmatic Costs</u></b>					
AID-517-A-15-00006	-	-	-	-	
CJSS 2015-01	-	13,155	-	-	Note 4
	<u>-</u>	<u>13,155</u>	<u>-</u>	<u>-</u>	
<b><u>Other Direct Costs</u></b>					
AID-517-A-15-00006	1,208,700	424,774	-	-	Note 4
CJSS 2015-01	-	-	-	-	
	<u>1,208,700</u>	<u>424,774</u>	<u>-</u>	<u>-</u>	
<b><u>Indirect Costs</u></b>					
AID-517-A-15-00006	75,254	67,572	-	-	Note 4
CJSS 2015-01	-	-	-	-	
	<u>75,254</u>	<u>67,572</u>	<u>-</u>	<u>-</u>	
<b><u>Total cost incurred</u></b>					
AID-517-A-15-00006	2,471,040	1,399,370	-	-	Note 4
CJSS 2015-01	601,213	536,381	-	-	Note 4
	<u>3,072,253</u>	<u>1,935,751</u>	<u>-</u>	<u>-</u>	
<b><u>Balance of the agreements</u></b>					
AID-517-A-15-00006	-	(35,962)	-	-	Note 5
CJSS 2015-01	-	57,674	-	-	Note 5
	<u>-</u>	<u>21,712</u>	<u>-</u>	<u>-</u>	
<b><u>Assistance provided by USAID</u></b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
			<u>-</u>	<u>-</u>	



## **PARTICIPACIÓN CIUDADANA**

*Financial Audit of USAID Resources Managed by Participación Ciudadana, under the Cooperative Agreement No. AID-517-A-15-00006 "Civil Society Action for Accountable Justice and Security" and the Grant Agreement No. CJSS 2015-01 "Institutional Strengthening of Community Justice Houses" through Chemonics International Contractor of USAID, for the period from October 01, 2016 to September 30, 2017.*

### **NOTES TO THE FUND ACCOUNTABILITY STATEMENT**

#### **NOTE 1--BACKGROUND**

*1. Cooperative Agreement between Participación Ciudadana and USAID "Civil Society Action for Accountable Justice and Security" No. AID-517-A-15-00006.*

On June 22, 2015, the *United States Agency for International Development (USAID)* subscribed Cooperative Agreement No. *AID-517-A-15-00006* with *Participación Ciudadana*, to implement the program "*Civil Society Action for Accountable Justice and Security*" financed with funds of *USAID Mission in the Dominican Republic*, and administered by *Participación Ciudadana* with end date in June 30, 2018.

On August, 2015, there was an amendment to increase the total obligated USAID amount by US\$1,620,000, from US\$1,462,721 to US\$3,082,721.

On July 2017 there was another amendment to increase the total obligated USAID amount by US\$1,300,001.45 from US\$3,082,721 to US\$4,382,722.45. Also on September 2017 an amendment was made to increase the total obligated USAID amount by US\$121.00 from US\$4,382,722.45 to US\$4,382,843.45.

#### **a) Budget of the Program**

The budget for the life of the program is US\$6,400,000 contributed by *USAID* and *Participación Ciudadana* and *FINJUS* will contribute with US\$960,000 as costs share.

The budget for the implementation of the program is as follows:

<i>Details</i>	<i>From June 19, 2015 to June 18, 2016 US\$</i>	<i>From June 19, 2016 to June 18, 2017 US\$</i>	<i>From June 19, 2017 to June 30, 2018 US\$</i>	<i>Total US\$</i>
Direct costs	1,712,924	2,220,313	1,713,081	5,646,318
Indirect costs	242,343	250,727	260,612	753,682
<b>USAID Contribution</b>	1,955,267	2,471,040	1,973,693	6,400,000
<b>Cost Share</b>	293,290	370,656	296,054	960,000
	<b>2,248,557</b>	<b>2,841,696</b>	<b>2,269,747</b>	<b>7,360,000</b>

## ***PARTICIPACIÓN CIUDADANA***

***Financial Audit of USAID Resources Managed by Participación Ciudadana, under the Cooperative Agreement No. AID-517-A-15-00006 "Civil Society Action for Accountable Justice and Security" and the Grant Agreement No. CJSS 2015-01 "Institutional Strengthening of Community Justice Houses" through Chemonics International Contractor of USAID, for the period from October 01, 2016 to September 30, 2017.***

### **NOTES TO THE FUND ACCOUNTABILITY STATEMENT--Continuation**

#### **I- BACKGROUND--Continuation**

##### **b) Execution Period**

The Program was initiated on June 22, 2015 and will end on June 30, 2018.

##### **c) Program Objective**

The objectives of the program are as follows:

- a) Improve public awareness of crime and criminal justice.
- b) Increase access and availability of information and support resources for victims and witnesses.
- c) Increase use of the Dominican Freedom of Information Act (FOIA) and related legislation to exert social control actions and monitor criminal justice system's actors, including the police.
- d) Encourage the increment of contributions from social organizations in adopting reforms in the criminal justice and public safety systems.

On August 13, 2015, was made an amendment to the Cooperation Agreement No. AID-517-A-15-00006 to increase the total obligated USAID amount by US\$1,620,000, from US\$1,462,721 to US\$3,082,721 to include the following programs:

1.1. ***"Strengthening Transparency and Integrity in Climate Financial Governance"***: The objective of the program is to increase transparency and improve citizen participation in monitoring, supervision of funds destined to programs of adaptation to climate change.

1.2 ***"Electoral Observation of Persons with Disabilities of the Dominican Republic 2015-2016"***: The general objective of the program is to promote greater inclusion of persons with disabilities in the electoral process of 2016, strengthen the participation and political incidence of entities of persons with disabilities in the Dominican Republic, fundamentally around the fulfillment of their rights, in accordance with what is established in Article 29 of the Convention on the Rights of Persons with Disabilities-CDPD of Nations and Law 05-13 on Disability of the Dominican Republic.

## ***PARTICIPACIÓN CIUDADANA***

***Financial Audit of USAID Resources Managed by Participación Ciudadana, under the Cooperative Agreement No. AID-517-A-15-00006 “Civil Society Action for Accountable Justice and Security” and the Grant Agreement No. CJSS 2015-01 “Institutional Strengthening of Community Justice Houses” through Chemonics International Contractor of USAID, for the period from October 01, 2016 to September 30, 2017.***

### **NOTES TO THE FUND ACCOUNTABILITY STATEMENT--Continuation**

#### **I- BACKGROUND—Continuation**

##### **d) Entities**

***Participación Ciudadana:*** It is a non-partisan civic movement of pressure, concertation and social connection with the public powers and political parties. It is constituted with the purpose of promoting the participation in the civil society and to encourage the participation of the citizens, in order to achieve the political, institutional and democratic reforms required by the Dominican Republic and a fair and balanced social development, making rational and efficient use of resources. Constituted on October 31, 1993 and obtained its legal status in January 1996 by decree of the Executive No. 27-96, dated January 18, 1996.

***Fundación Institucionalidad y Justicia (FINJUS):*** It is a non-governmental non-profit organization, regulated by Law No. 122-05 and created by a distinguished group of Dominican lawyers and businessmen. It was recognized by decree of the Executive No. 430-90, dated October 24, 1990.

Its mission is to build, together with the various political and social actors, strategic processes of state reform and modernization, aimed at consolidating democratic institutions, the rule of law, citizen participation and equitable and inclusive development.

#### ***2. Grant Agreement between Participación Ciudadana and Chemonics International “Institutional Strengthening of Community Justice Houses” No. CJSS 2015-01.***

On September 19, 2015, ***Chemonics International*** subscribed a Grant Agreement with ***Participación Ciudadana***, to implement the ***“Institutional Strengthening of Community Justice Houses” No. CJSS 2015-01*** financed with funds of ***USAID Mission in the Dominican Republic***, and implement by ***Chemonics International*** with original end date March 01, 2016 and modified on October 31, 2018.

On March 2016 there was an amendment to increase the total grand budget amount of RD\$15,655,404 to RD\$31,300,017.

On December 2016 there was another amendment to increase the total Grand amount by RD\$55,287,617.57 for a new total Grand budget of RD\$86,587,634.71. Also on August 2017 was made an amendment to increase the obligated amount by RD\$44,992,833.66 for a new total obligated amount of RD\$86,587,634.71.

## ***PARTICIPACIÓN CIUDADANA***

***Financial Audit of USAID Resources Managed by Participación Ciudadana, under the Cooperative Agreement No. AID-517-A-15-00006 "Civil Society Action for Accountable Justice and Security" and the Grant Agreement No. CJSS 2015-01 "Institutional Strengthening of Community Justice Houses" through Chemonics International Contractor of USAID, for the period from October 01, 2016 to September 30, 2017.***

### **NOTES TO THE FUND ACCOUNTABILITY STATEMENT--Continuation**

#### **I- BACKGROUND--Continuation**

##### **a) Budget of the Program**

The budget for the life of the program is RD\$86,587,635 (US\$1,893,814) contributed by **USAID** and **Participación Ciudadana** will contribute with RD\$54,954,000 (US\$1,201,864) as costs sharing. The budget amounts are presented in the agreement in RD\$, the exchange rate used for the conversion of RD\$ to US\$ was RD\$45.00 for the first two periods and RD\$46.14 for the third period.

The budget for the implementation of the program is as follows:

	<i>From August 31, 2015 to March 01, 2016</i>	<i>From March 02, 2016 to November 01, 2016</i>	<i>From November 02, 2016 to October 31, 2018</i>	<i>Total</i>
<i>Items</i>	<i>US\$</i>	<i>US\$</i>	<i>US\$</i>	<i>US\$</i>
Salary and fringe benefits	272,103	281,847	1,082,881	1,636,831
Furniture and equipment	7,044	9,902	4,168	21,114
Programmatic costs	27,617	20,616	-	48,233
Travels	6,867	8,773	19,974	35,614
Consulting	13,169	6,067	-	19,236
Administrative costs	21,098	20,453	91,235	132,786
<b>Contribution USAID</b>	<b>347,898</b>	<b>347,658</b>	<b>1,198,258</b>	<b>1,893,814</b>
<b>Cost share</b>	<b>188,600</b>	<b>250,000</b>	<b>763,264</b>	<b>1,201,864</b>
	<b>536,498</b>	<b>597,658</b>	<b>1,961,522</b>	<b>3,095,678</b>

##### **b) Execution Period**

The Program was initiated on August 31, 2015 and ended on October 31, 2018.

##### **c) Program Objective**

The objective is to consolidate the Community Justice House model to facilitate the access to justice of vulnerable groups and expand Alternative Dispute Resolution permitting the criminal justice system to function more efficiently. Also provide training to community leaders to strengthen the spaces of coordination between citizens and state entities towards institutionality, respect of human rights and violence and crime prevention.

## **PARTICIPACIÓN CIUDADANA**

*Financial Audit of USAID Resources Managed by Participación Ciudadana, under the Cooperative Agreement No. AID-517-A-15-00006 "Civil Society Action for Accountable Justice and Security" and the Grant Agreement No. CJSS 2015-01 "Institutional Strengthening of Community Justice Houses" through Chemonics International Contractor of USAID, for the period from October 01, 2016 to September 30, 2017.*

### **NOTES TO THE FUND ACCOUNTABILITY STATEMENT--Continuation**

#### **I- BACKGROUND--Continuation**

##### **d) Entity**

*Chemonics International:* is a private international development company that works for bilateral and multilateral donors and the private sector to manage projects in developing countries. The organization bids primarily on contracts from the U.S. Agency for International Development (USAID) and manages projects that cover a variety of technical sectors. In addition to its headquarters in Washington, D.C., the company also has project offices in different countries.

### **NOTE 2--ORGANIZATION AND ACCOUNTING POLICIES**

#### **a) Accounting Basis**

The Fund Accountability Statement was provided by *Participación Ciudadana* under the Cooperative Agreement No. AID-517-A-15-00006 "Civil Society Action for Accountable Justice and Security" and the Grant Agreement No. CJSS 2015-01 "Institutional Strengthening of Community Justice Houses" for the period from October 01, 2016 to September 30, 2017, financed with funds from *U.S. Agency for International Development-USAID- Mission to the Dominican Republic* and administered by *Participación Ciudadana*.

*Participación Ciudadana* uses accrual method basis of accounting to prepare the Fund Accountability Statement. When using the accrual method basis, incomes and expenses are recognized when incurred regardless of when received or paid.

The material accounting policies adopted by *Participación Ciudadana's* management, are summarized as follows:

#### **1) Currency**

The funds received by *Participación Ciudadana* are registered in RD\$ and the Fund Accountability Statement and the Cost Sharing Schedule are expressed in US\$. The exchange rate used in the Cost Sharing Schedule and in the Fund Accountability Statement was determined by dividing the amounts received in Dominican pesos between the equivalent of dollars, as follows: to the program No. AID-517-A-15-00006 RD\$63,820,058 / US\$1,363,408= RD\$46.809215 and to the program No. CJSS 2015-01 RD\$27,777,759 / US\$594,055= RD\$46.759574.

#### **2) Programs Budgets**

The budget of the Programs shown in the Fund Accountability Statement presents incomes and disbursements approved by *USAID* for carrying out the program during the period of execution.

## ***PARTICIPACIÓN CIUDADANA***

*Financial Audit of USAID Resources Managed by Participación Ciudadana, under the Cooperative Agreement No. AID-517-A-15-00006 "Civil Society Action for Accountable Justice and Security" and the Grant Agreement No. CJSS 2015-01 "Institutional Strengthening of Community Justice Houses" through Chemonics International Contractor of USAID, for the period from October 01, 2016 to September 30, 2017.*

### **NOTES TO THE FUND ACCOUNTABILITY STATEMENT--Continuation**

#### **NOTE 2--ORGANIZATION AND ACCOUNTING POLICIES--Continuation**

##### **3) Disbursements**

The disbursements are identified by the categories of the budget based on the activities performed in the Programs.

##### **4) Physical Verification of the Programs**

We visited the offices of the executors of the programs in order to obtain a physical verification of the documents supporting the disbursements.

#### **NOTE 3--INCOME**

The detail of the incomes received for the Cooperative Agreement *No. AID-517-A-15-00006 "Civil Society Action for Accountable Justice and Security"*, during the period from October 01, 2016 to September 30, 2017 and confirmed by **USAID** (Dominican Republic), is as follows:

<i>Date</i>	<i>Participación Ciudadana RD\$</i>	<i>US\$</i>	<i>FINJUS RD\$</i>	<i>US\$</i>	<i>Total RD\$</i>	<i>Exchange</i>	<i>Total US\$</i>
10/14/2016	3,389,261	73,488	1,965,293	42,613	5,354,554	46.12	116,101
11/15/2016	6,542,873	141,132	3,988,814	86,040	10,531,687	46.36	227,172
12/13/2016	2,316,228	49,962	2,164,849	46,696	4,481,077	46.36	96,658
1/3/2017	2,637,177	56,604	2,253,197	48,362	4,890,374	46.59	104,966
2/10/2017	6,160,482	132,228	1,885,134	40,462	8,045,616	46.59	172,690
3/10/2017	1,931,035	41,165	938,904	20,015	2,869,939	46.91	61,180
4/4/2017	2,751,694	58,373	959,088	20,346	3,710,782	47.14	78,719
5/2/2017	2,345,608	49,758	974,357	20,669	3,319,965	47.14	70,427
6/6/2017	2,478,394	52,575	1,003,801	21,294	3,482,195	47.14	73,869
7/7/2017	4,780,207	100,891	939,563	19,830	5,719,770	47.38	120,721
8/23/2017	5,183,258	109,398	1,192,688	25,173	6,375,946	47.38	134,571
9/15/2017	4,157,024	87,737	881,129	18,597	5,038,153	47.38	106,334
	<b>44,673,241</b>	<b>953,311</b>	<b>19,146,817</b>	<b>410,097</b>	<b>63,820,058</b>	<b>46.809215</b>	<b>1,363,408</b>

## **PARTICIPACIÓN CIUDADANA**

*Financial Audit of USAID Resources Managed by Participación Ciudadana, under the Cooperative Agreement No. AID-517-A-15-00006 "Civil Society Action for Accountable Justice and Security" and the Grant Agreement No. CJSS 2015-01 "Institutional Strengthening of Community Justice Houses" through Chemonics International Contractor of USAID, for the period from October 01, 2016 to September 30, 2017.*

### **NOTES TO THE FUND ACCOUNTABILITY STATEMENT--Continuation**

#### **NOTE 3--INCOME--Continuation**

The detail of the incomes received for the Grant Agreement No. *CJSS 2015-01 "Institutional Strengthening of Community Justice Houses"*, during the period from October 01, 2016 to September 30, 2017, and confirmed by *Chemonics International, Inc.*, is as follows:

<u>Date</u>	<u>RD\$</u>	<u>Exchange</u>	<u>US\$</u>
10/20/2016	4,000,000	46.29	86,411
11/15/2016	1,825,411	46.29	39,436
12/16/2016	5,652,536	46.20	122,336
2/1/2017	2,010,070	46.91	42,850
3/31/2017	1,077,088	46.91	22,961
4/11/2017	1,712,875	47.03	36,421
5/9/2017	1,712,875	47.03	36,421
6/1/2017	1,712,875	47.24	36,259
7/3/2017	1,666,911	47.18	35,331
8/1/2017	2,190,648	47.23	46,382
9/2/2017	2,155,000	47.24	45,618
9/27/2017	2,061,470	47.25	43,629
	<u>27,777,759</u>	<u>46.759574</u>	<u>594,055</u>

# **PARTICIPACIÓN CIUDADANA**

*Financial Audit of USAID Resources Managed by Participación Ciudadana, under the Cooperative Agreement No. AID-517-A-15-00006 "Civil Society Action for Accountable Justice and Security" and the Grant Agreement No. CJSS 2015-01 "Institutional Strengthening of Community Justice Houses" through Chemonics International Contractor of USAID, for the period from October 01, 2016 to September 30, 2017.*

## **NOTES TO THE FUND ACCOUNTABILITY STATEMENT--Continuation**

### **NOTE 4--COSTS INCURRED**

The detail of the disbursements by budgetary items during the life of programs , is as follows:

<i>Items</i>	<i>Programs budget US\$</i>	<i>Accumulated previous US\$</i>	<i>Execution period US\$</i>	<i>Total Accumulated US\$</i>	<i>Available 09/30/2017 US\$</i>
Salary	2,640,660	970,339	958,828	1,929,167	711,493
Fringe benefits	962,438	161,757	237,037	398,794	563,644
Travel	177,347	30,501	32,070	62,571	114,776
Equipment	86,399	66,482	10,660	77,142	9,257
Supplies	25,200	14,081	19,400	33,481	(8,281)
Administrative costs	132,786	43,894	48,658	92,552	40,234
Contracts	958,236	94,293	123,597	217,890	740,346
Programmatic costs	48,232	34,254	13,155	47,409	823
Other direct costs	3,035,667	454,799	424,774	879,573	2,156,094
Indirect costs	226,849	81,405	67,572	148,977	77,872
<b>Total</b>	<b>8,293,814</b>	<b>1,951,805</b>	<b>1,935,751</b>	<b>3,887,556</b>	<b>4,406,258</b>

The detail of the disbursements by budgetary items for the Cooperative Agreement No. AID-517-A-15-00006 , is as follows:

<i>Items</i>	<i>Program budget US\$</i>	<i>Accumulated previous US\$</i>	<i>Execution period</i>			<i>Total Accumulated US\$</i>	<i>Available 9/30/2017 US\$</i>
			<i>Participación Ciudadana US\$</i>	<i>FINJUS US\$</i>	<i>Total US\$</i>		
Salary	1,439,433	577,975	433,210	177,787	610,997 (a)	1,188,972	250,461
Fringe benefits	526,833	88,973	104,664	40,005	144,669 (b)	233,642	293,191
Travels	141,733	13,193	12,524	-	12,524	25,717	116,016
Equipment	65,285	57,246	3,139	-	3,139	60,385	4,900
Supplies	25,200	14,081	15,041	4,359	19,400	33,481	(8,281)
Contracts	939,000	94,293	116,295	-	116,295	210,588	728,412
Other direct costs	3,035,667	454,799	268,207	156,567	424,774 (c)	879,573	2,156,094
Indirect costs	226,849	81,405	28,370	39,202	67,572 (d)	148,977	77,872
<b>Total</b>	<b>6,400,000</b>	<b>1,381,965</b>	<b>981,450</b>	<b>417,920</b>	<b>1,399,370</b>	<b>2,781,335</b>	<b>3,618,665</b>



## PARTICIPACIÓN CIUDADANA

*Financial Audit of USAID Resources Managed by Participación Ciudadana, under the Cooperative Agreement No. AID-517-A-15-00006 "Civil Society Action for Accountable Justice and Security" and the Grant Agreement No. CJSS 2015-01 "Institutional Strengthening of Community Justice Houses" through Chemonics International Contractor of USAID, for the period from October 01, 2016 to September 30, 2017.*

### NOTES TO THE FUND ACCOUNTABILITY STATEMENT--Continuation

#### NOTE 4--COSTS INCURRED--Continuation

(c) The detail of Other Direct Cost, is as follows:

<i>Items</i>	<i>Participación Ciudadana US\$</i>	<i>FINJUS US\$</i>	<i>Total US\$</i>
Translate services	5,411	-	5,411
Courier services	959	-	959
External audit	7,732	-	7,732
Fuel	557	-	557
Telephone, fax, internet	4,470	-	4,470
Publications	5,594	-	5,594
Meetings and spaces	5,197	-	5,197
Miscellaneous expenses	5,397	-	5,397
Activities specific to the objectives of the project such as: workshops, diploma courses, courses, forums, meetings, dialogue table, among others.	174,280	156,567	330,847
Electoral observatory activities	17,760	-	17,760
Climate governance activities	40,850	-	40,850
	<u>268,207</u>	<u>156,567</u>	<u>424,774</u>

(d) The detail of Indirect Cost, is as follows:

<i>Items</i>	<i>Participación Ciudadana US\$</i>	<i>FINJUS US\$</i>	<i>Total US\$</i>
Electricity, water, garbage	8,403	14,840	23,243
Equipment maintenance	4,146	-	4,146
Office maintenance	6,337	9,168	15,505
Vehicle maintenance	3,339	-	3,339
Travel (Fuel)	227	-	227
Telephone, fax, internet	166	-	166
Website maintenance	5,752	360	6,112
Office spaces	-	13,819	13,819
Software services	-	1,015	1,015
	<u>28,370</u>	<u>39,202</u>	<u>67,572</u>

## PARTICIPACIÓN CIUDADANA

*Financial Audit of USAID Resources Managed by Participación Ciudadana, under the Cooperative Agreement No. AID-517-A-15-00006 "Civil Society Action for Accountable Justice and Security" and the Grant Agreement No. CJSS 2015-01 "Institutional Strengthening of Community Justice Houses" through Chemonics International Contractor of USAID, for the period from October 01, 2016 to September 30, 2017.*

### NOTES TO THE FUND ACCOUNTABILITY STATEMENT--Continuation

#### NOTE 4--COSTS INCURRED--Continuation

The detail of the disbursements by budgetary items for the Grant Agreement No. *CJSS 2015-01* , is as follows:

<i>Items</i>	<i>Program budget US\$</i>	<i>Accumulated previous US\$</i>	<i>Execution period US\$</i>		<i>Total Accumulated US\$</i>	<i>Available 9/30/2016 US\$</i>
Salary	1,201,227	392,364	347,831	(a)	740,195	461,032
Fringe benefits	435,605	72,784	92,368	(b)	165,152	270,453
Travels	35,614	17,308	19,546		36,854	(1,240)
Furniture and equipment	21,114	9,236	7,521		16,757	4,357
Administrative costs	132,786	43,894	48,658	(c)	92,552	40,234
Consulting	19,236	-	7,302		7,302	11,934
Programmatic costs	48,232	34,254	13,155		47,409	823
<b>Total</b>	<b>1,893,814</b>	<b>569,840</b>	<b>536,381</b>		<b>1,106,221</b>	<b>787,593</b>

(a) The detail of Salary is as follows:

<i>Items</i>	<i>Total US\$</i>
Coordinator	59,047
Managing director	40,259
Directors of (9) Community Houses of Justice	79,096
Regional articulators I	1,925
Regional articulators II	5,368
Secretary (5) Community Houses of Justice	14,778
Administrative assistant	1,925
Technical assistant I	7,731
Legal assistant	898
Regional coordinator I	11,762
Receptionists (9) Community Houses of Justice	32,926
Mediators (5) Community Houses of Justice	21,963
Computing	9,859
Administrative director	22,814
Accountant	10,736
Executive assistant	1,925
HR Coordinator	3,208
Concierge (9) Community Houses of Justice	11,095
Security (5) Community Houses of Justice	10,516
	<b>347,831</b>

# PARTICIPACIÓN CIUDADANA

of USAID Resources Managed by Participación Ciudadana, under the Cooperative Agreement No. AID-517-A-Financing Society Action for Accountable Justice and Security" and the Grant Agreement No. CJSS 2015-01 "Institutional Strengthening of Community Justice Houses" through Chemonics International Contractor of USAID, for the period from October 2016 to September 30, 2017.

## OF THE FUND ACCOUNTABILITY STATEMENT--Continuation

### 4--COSTS INCURRED--Continuation

The detail of Fringe Benefits is as follows:

Items	Total US\$	
Health family insurance		102
Contribution pension fund and labor risk	21,402	102
Severance and pre-notification DR Labor	27,060	163
Vacations	6,190	751
Christmas bonus	8,589	712
	29,127	114
	<u>92,368</u>	

(e) The detail of Administrative Costs is as follows:

Items	Total US\$	
Electricity		668
Water	3,520	205
Telephone, fax, internet	47	672
Rental of local	8,571	545
Maintenance and office supplies	17,863	991
Repairs and maintenance of equipment	4,756	99
Office repairs and maintenance	3,992	090
Maintenance of kitchen and toilet	3,039	981
Bank charges	4,227	366
	2,643	347
	<u>48,658</u>	

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# **PARTICIPACIÓN CIUDADANA**

*Financial Audit of USAID Resources Managed by Participación Ciudadana, under the Cooperative Agreement No. AID-517-A-15-00006 "Civil Society Action for Accountable Justice and Security" and the Grant Agreement No. CJSS 2015-01 "Institutional Strengthening of Community Justice Houses" through Chemonics International Contractor of USAID, for the period from October 01, 2016 to September 30, 2017.*

## **NOTES TO THE FUND ACCOUNTABILITY STATEMENT--Continuation**

### **NOTE 5--BALANCE OF THE AGREEMENTS--Continuation**

#### **(c) Accounts payable --Continuation**

<i>Beneficiary</i>	<i>Detail</i>	<i>Participación Ciudadana</i>		<i>FINJUS</i>		<i>Total</i>	
		<i>RDS</i>	<i>US\$</i>	<i>RDS</i>	<i>US\$</i>	<i>RDS</i>	<i>US\$</i>
Enjoyce, SRL	Withholdings from ITBIS.	1,087	23	-	-	1,087	23
Eventos Sociales Rosaleda	Withholdings from ITBIS.	15,102	323	-	-	15,102	323
	Refreshments, lunch and room rental services for the meeting with organizations for the organization of the Network of Organizations, held on 02/17/2017 in San Francisco de Macoris.	30,800	658			30,800	658
Restaurant El Dorado, SRL	Teaching service within the framework of the Diploma on Human Rights and Citizen Security on 11/5/2016.	1,800	38	-	-	1,800	38
Yvelisse Altagracia Reyes	Teaching service within the framework of the Diploma on Human Rights and Citizen Security on 10/22/2016.	1,800	38	-	-	1,800	38
Emilio Aquino Jiménez	Withholdings from ITBIS.	6,185	132	-	-	6,185	132
Rocco Imke, SRL	Withholdings from ITBIS.	8,640	185	-	-	8,640	185
Distribuidora Grafica Ast	Teaching service within the framework of the Diploma on Human Rights and Public Safety on 10/15/2016.	3,600	77	-	-	3,600	77
Rafael Osvaldo Díaz	Teaching service within the framework of the Diploma on Human Rights and Public Safety on 10/15/2016.	1,800	37	-	-	1,800	37
Rumilda Belliard Sosa	Consulting Services Monitoring and Evaluation National Strategies for Climate Change of the Dominican Republic, project: Strengthening Transparency and Integrity in Climate Financial Governance.	1,141,500	24,386	-	-	1,141,500	24,386
Yeny Cornelio Hernández	Withholdings from ITBIS.	5,328	114	-	-	5,328	114
Rancho Chito, SRL	Withholdings from ITBIS.	32,418	693	-	-	32,418	693
D'Buffet M & J, SRL	Reimbursement of communication expenses corresponding to the month of September 2017.	3,959	84	-	-	3,959	84
Dionisia Aristy	Consultancy in the project of "Elaboración of the introductory notes of the new dominican penal code".	-	-	162,000	3,461	162,000	3,461
Ricardo Rojas León	Consulting fees in the project of "Study on Relevant Judgments of the Supreme Court of Justice in Criminal Procedure".	-	-	305,280	6,522	305,280	6,522
Ramón Emilio Núñez	Living room facilities and refreshments activity Priority Legislative Agenda of Civil Society and Questioning of Judicial Advocacy, Perception and Reality.	-	-	356,551	7,617	356,551	7,617
Hoteles Nacionales	Printing of 500 copies Public Defense directory.	-	-	100,475	2,146	100,475	2,146
Editora Cipriano	Printing and rental of Backpanel Format 24x10 feet (installation, rental, disassembly and 3 bars of LED lights) and Roolups type structure premium type with canvas printing format 33x82 inches.	-	-	29,600	632	29,600	632
Impresora Kevis	Directional diagramming 102 pages, full color.	-	-	39,000	833	39,000	833
Jessi Victor		-	-				
		<b>2,061,912</b>	<b>44,049</b>	<b>992,906</b>	<b>21,211</b>	<b>3,054,818</b>	<b>65,260</b>

#### **Accruals payable**

	<i>Participación Ciudadana</i>		<i>FINJUS</i>		<i>Total</i>	
	<i>RDS</i>	<i>US\$</i>	<i>RDS</i>	<i>US\$</i>	<i>RDS</i>	<i>US\$</i>
Interest generated in the bank account (d)	9,535	204	10,612	227	20,147	431
Withholding of income tax	369,810	7,900	6,947	148	376,757	8,048
Withdrawals from ITBIS	5,031	108	-	-	5,031	108
	<b>384,376</b>	<b>8,212</b>	<b>17,559</b>	<b>375</b>	<b>401,935</b>	<b>8,587</b>

# PARTICIPACIÓN CIUDADANA

Financial Audit of USAID Resources Managed by Participación Ciudadana, under the Cooperative Agreement No. AID-517-A-15-00006 "Civil Society Action for Accountable Justice and Security" and the Grant Agreement No. CJSS 2015-01 "Institutional Strengthening of Community Justice Houses" through Chemonics International Contractor of USAID, for the period from October 01, 2016 to September 30, 2017.

## NOTES TO THE FUND ACCOUNTABILITY STATEMENT--Continuation

### NOTE 5--BALANCE OF THE AGREEMENTS--Continuation

#### Accounts payable

Beneficiary	Detail	CJSS 2015-01	
		RDS	US\$
Colocaciones, S. A.	3rd payment to the consultancy for the elaboration of administrative and financial procedures and manuals for Las Casas Comunitarias.	169,492	3,624
Estefany Belliard	Replenishment of petty cash for expenses incurred during the month of September 2017, for the operation of the Community House of Justice La Joya.	2,495	53
Rosy Colón	Withholding of income tax employees (IR-3)	969	21
Marleyni Reyes	Reimbursement for electric power services of the Community House of Justice of Mao.	1,009	23
Wilmy Medina	Excess in advance of expenses, (Refreshment).	19	-
		<u>173,984</u>	<u>3,721</u>

#### Accruals payable

Interest generated in the bank account (d)	18,632	398
Withholding of Income Tax	5,561	119
Withdrawals from ITBIS	12,244	262
	<u>36,437</u>	<u>779</u>

These accounts and accruals payable were mostly paid in October 2017, by 79%.

#### (d) Interests

During the period October 01, 2016 to September 30, 2017 interests were generated resulting of the deposits made in the current account of the program No. AID-517-A-15-00006 by Participación Ciudadana RD\$9,535 (US\$204) and FINJUS RD\$10,612 (US\$227) and the program No. CJSS 2015-01 interests were generated in the amount of RD\$18,632 (US\$398), respectively. By check No. 2651 dated 10/18/2017 they were returned to USAID RD\$9,535 (US\$204), corresponding to the interest generated. According to the regulation, Participación Ciudadana can retain US\$250.

#### (e) Exchange difference:

The exchange rate differences originated to recognize for purposes of presentation in both currencies, the available balances in currencies in which executed programs at the rate of change of the given currency equivalent at the end of period.

# **PARTICIPACIÓN CIUDADANA**

*Financial Audit of USAID Resources Managed by Participación Ciudadana, under the Cooperative Agreement No. AID-517-A-15-00006 "Civil Society Action for Accountable Justice and Security" and the Grant Agreement No. CJSS 2015-01 "Institutional Strengthening of Community Justice Houses" through Chemonics International Contractor of USAID, for the period from October 01, 2016 to September 30, 2017.*

## **NOTES TO THE FUND ACCOUNTABILITY STATEMENT--Continuation**

### **NOTE 6--EQUIPMENT ACQUIRED WITH PROGRAMS FUNDS**

The detail of the asset acquired with fund program No. *AID-517-A-15-00006* which were approved by USAID during the period from October 1, 2016 to September 30, 2017, is as follows:

#### **Participación Ciudadana**

<u><b>Quantity</b></u>	<u><b>Details</b></u>	<u><b>RD\$</b></u>	<u><b>US\$</b></u>
1	Multifunction printer Canon MF217W 24PPM, series No. WDB27436.	14,500	310
1	Microwave Mabe, series No. ST15122211C00234.	9,254	198
1	Vacuum cleaner Ridgid WET / DRY 16Gls., Model WD18510, series No. 15019R0676.	18,024	385
1	Air conditioning, Gree brand wall console type 12,000 BTU, 220 V, 60Hz, 1 Phase, efficiency seer 16 inverter, series No. 63260003986.	24,796	530
1	Air conditioning, Gree brand wall console type 18,000 BTU, 220 V, 60Hz, 1 Phase, efficiency seer 16 inverter, series No. 63260004481.	38,477	821
1	Air conditioning, Gree brand wall console type 24,000 BTU, 220 V, 60Hz, 1 Phase, efficiency seer 16 inverter, series No. 63362413.	41,897	895
		<u><b>146,948</b></u>	<u><b>3,139</b></u>

The detail of the assets acquired with fund of program No. *CJSS 2015-01* during the period October 1, 2016 to September 30, 2017, is as follows:

<u><b>Quantity</b></u>	<u><b>Details</b></u>	<u><b>RD\$</b></u>	<u><b>US\$</b></u>
4	Bulk of camera.	2,899	62
1	Battery charger (batteries).	901	20
4	Pen drive.	2,356	50
4	Computers HP Prodesk 400 G3 SFF, i5-6500 3.2GHZ, 8GB, 1TB, Suermult DVD, W10.1, Pro 64-BIT, Smartbuy, Series Nos. 2UA6243LPP, 2UA6243LKY, 2UA6243LL2 and 2UA6242LHW.	116,949	2,501
2	Laptop HP 250 G3 15.6", i3 4005U, 1.7GHZ, 4GB, 500GB, NO CD-ROM, W7 Pro, M5G54UT # ABA, Series Nos. CND51378WL and CND51379J7.	39,153	837
4	Monitor HP V222-LED Monitor 21.5" -1920 x 1080 - TN - 200 CD / M2 - 600: 1 - 5MS - DVI-D, VGA-Black, Series Nos. 3CQ55123K9, 3CQ55123KT, 3CQ55123K6 and 3CQ55123JV.	17,797	381
2	Projector Epson Powerlite X36 + 3600 ansi Lumens XGA 1024X68 13000: 1 White HDMI / US2.0 serials Nos. WFBF611425L and WFBF610404L.	63,220	1,352
30	Chairs / arms Duralon Venecita.	9,636	206
1	Leader divider panel L.0.80MT, H1.05MT w / Fabric, imported.	3,320	71
3	Top in melamine, 2 grommets of 100x60x2.5 CMS, Beech (JN-012).	3,240	69
4	Tubular leg aluminum imported.	1,760	38
1	Desk 2000 in melamine Haya 25MM of 70x120 Cms.	3,180	68
1	Credenza 2000 in Melamina C / Haya, 40x110 Cms. p / Sliding and llavin.	4,496	96
4	Secretarial chairs USG588, fabric, base and gray plastic, black recliner.	22,400	479
1	Visitor chairs in black structure fabric.	1,276	27
7	Lasko 2511 fans 36 black tower, c / Remote control.	25,093	537
3	Daiwa drinkers DW-1189 white.	13,856	296
2	Management armchairs, in black fabric with fixed arms with lumbar support.	14,534	311
4	Chairs for ISO visits, without arms in black fabric black structure	5,600	120
		<u><b>351,666</b></u>	<u><b>7,521</b></u>



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RNC-101-56287-2

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**Independent Auditors' Review Report on the Cost Sharing Schedule**

Lic.:

Carlos Pimentel F.

Executive Director

***Participación Ciudadana***

C/ Wenceslao Álvarez No. 8, Zona Universitaria

Santo Domingo, Dominican Republic

Dear Lic. Carlos Pimentel:

We have reviewed the accompanying Cost Sharing Schedule of ***Participación Ciudadana*** of funds provided from the ***U.S. Agency for International Development, Mission Dominican Republic (USAID/Dominican Republic)*** for the Cooperative Agreement No. ***AID-517-A-15-00006 "Civil Society Action for Accountable Justice and Security"*** and the Grant Agreement No. ***CJSS 2015-01 "Institutional Strengthening of Community Justice Houses"*** through ***Chemonics International*** Contractor of ***USAID***, for the period from October 01, 2016 to September 30, 2017. Our review was conducted in accordance with standards established by the American Institute of Certified Public Accountants (AICPA). The purpose of our review was to determine if the Cost Sharing Schedule is fairly presented in accordance with the basis of accounting described in Note A to the Cost Sharing Schedule and to determine if cost sharing contributions were provided in accordance with the terms of the agreement. We also considered internal control related to the provision of and accounting for cost sharing contributions.

A review consists principally of inquiries of recipient personnel and analytical procedures applied to financial data. It is substantially more limited in scope than an examination, the objective of which is to express an opinion on the Cost Sharing Schedule. Accordingly, we do not express such an opinion.

Based on our review, nothing came to our attention that caused us to believe that ***Participación Ciudadana*** did not fairly present the Cost Sharing Schedule, in all material respects, in accordance with the basis of accounting used to prepare the Cost Sharing Schedule. Furthermore, nothing came to our attention that caused us to believe that the recipient has not provided and accounted for cost sharing contributions, in all material respects, in accordance with the terms of the agreements.

This report is intended for the information of ***Participación Ciudadana*** and ***USAID***. However, upon release by ***USAID***, this report is a matter of public record and its distribution is not limited.

  
**Certified Public Accountants**  
**I.C.P.A. R. D. Register No. 71**

Santo Domingo, Dominican Republic  
June 21, 2018

## PARTICIPACIÓN CIUDADANA

*Financial Audit of USAID Resources Managed by Participación Ciudadana, under the Cooperative Agreement No. AID-517-A-15-00006 "Civil Society Action for Accountable Justice and Security" and the Grant Agreement No. CJSS 2015-01 "Institutional Strengthening of Community Justice Houses" through Chemonics International Contractor of USAID, for the period from October 01, 2016 to September 30, 2017.*

### COST SHARING SCHEDULE

(Expressed in US Dollars)

	<i>Budget of the period of the program</i>	<i>Executed during the period</i>	<i>Questioned costs</i>		
			<i>Ineligible</i>	<i>Unsupported</i>	<i>Notes</i>
<b><u>In Cash and Kind</u></b>					
AID-517-A-15-00006	370,656	262,933	-	-	Note D
CJSS 2015-01	381,632	415,501	-	-	Note E
<b>Total</b>	<b>752,288</b>	<b>678,434</b>	<b>-</b>	<b>-</b>	



## PARTICIPACIÓN CIUDADANA

*Financial Audit of USAID Resources Managed by Participación Ciudadana, under the Cooperative Agreement No. AID-517-A-15-00006 "Civil Society Action for Accountable Justice and Security" and the Grant Agreement No. CJSS 2015-01 "Institutional Strengthening of Community Justice Houses" through Chemonics International Contractor of USAID, for the period from October 01, 2016 to September 30, 2017.*

### COST SHARING SCHEDULE--ACCUMULATED EXECUTION

(Expressed in US Dollars)

	<i>Budget of the program</i>	<i>Accumulated previous</i>	<i>Executed during the period</i>	<i>Total executed</i>	<i>Shortfall</i>	<i>Questioned Costs</i>		<i>Notes</i>
						<i>Ineligible</i>	<i>Unsupported</i>	
<b><u>In Cash and Kind</u></b>								
AID-517-A-15-00006	960,000	250,092	262,933	513,025	446,975 *	-	-	Note D
CJSS 2015-01	1,201,864	433,039	415,501	848,540	353,324	-	-	Note E
<b>Total</b>	<b>2,161,864</b>	<b>683,131</b>	<b>678,434</b>	<b>1,361,565</b>	<b>800,299</b>	<b>-</b>	<b>-</b>	

\* As of the date of issuance of the report, approved by USAID, the extension of the Cooperation Agreement until August 21, 2020.

## **PARTICIPACIÓN CIUDADANA**

*Financial Audit of USAID Resources Managed by Participación Ciudadana, under the Cooperative Agreement No. AID-517-A-15-00006 "Civil Society Action for Accountable Justice and Security" and the Grant Agreement No. CJSS 2015-01 "Institutional Strengthening of Community Justice Houses" through Chemonics International Contractor of USAID, for the period from October 01, 2016 to September 30, 2017.*

### **NOTES TO THE COST SHARING SCHEDULE**

#### **NOTE A--ACCOUNTING BASIS**

*Participación Ciudadana* uses accrual method basis of accounting to prepare the Cost Sharing Schedule. When using the accrual method basis, contributions are recognized when incurred.

#### **NOTE B--CURRENCY**

The amounts presented in the Cost Sharing Schedule are in U.S. Dollars. The contributions in cash and in kind for each program were presented to the exchange of RD\$46.809215 for the Cooperative Agreement No. *AID-517-A-15-00006* and the Grant Agreement No. *CJSS 2015-01* RD\$46.759574.

The cost-sharing schedule was prepared based on records maintained at the offices of the Programs, located in *Participación Ciudadana*.

#### **NOTE C--BUDGET OF THE PROGRAM**

When performing the review of the part corresponding to the costs sharing of the Programs to be covered by the beneficiary, we identified that in the execution of the Cooperative Agreement No. *AID-517-A-15-00006 "Civil Society Action for Accountable Justice and Security"*, *Participación Ciudadana* have contributed US\$228,718 in kind and *FINJUS* US\$284,307 in kind for a total of US\$513,025 of an approved program life budget of US\$960,000 and US\$262,933 of a budget for the period the US\$370,656, representing a cost-sharing execution of the program's life budget of 53% and period by 71%, respectively. In relation to the Grant Agreement No. *CJSS 2015-01 "Institutional Strengthening of Community Justice Houses"*, *Participación Ciudadana* has contributed with US\$848,540 of an approved budget of US\$1,201,864 and US\$415,501 of the period budget of US\$381,632, that represents an execution of costs sharing of 70% and 108%, respectively.

#### **NOTE D--CONTRIBUTIONS IN KIND OF THE COOPERATIVE AGREEMENT NO. AID-517-A-15-00006**

The contributions in kind correspond mainly to the proportion of staff salaries and social benefits such as Christmas bonus, family health insurance and contributions to the Tesorería de la Seguridad Social of the main employees who contribute part of their time in program activities, are mainly represented by the use of office space, equipment maintenance, accounting system services and meetings of the National Council.

## ***PARTICIPACIÓN CIUDADANA***

*Financial Audit of USAID Resources Managed by Participación Ciudadana, under the Cooperative Agreement No. AID-517-A-15-00006 "Civil Society Action for Accountable Justice and Security" and the Grant Agreement No. CJSS 2015-01 "Institutional Strengthening of Community Justice Houses" through Chemonics International Contractor of USAID, for the period from October 01, 2016 to September 30, 2017.*

### **NOTES TO THE COST SHARING SCHEDULE--Continuation**

#### **NOTE E--CONTRIBUTION IN CASH AND IN KIND OF THE GRANT AGREEMENT NO. CJSS 2015-01--Continuation**

The detail of the contribution in cash is as follows:

<b><i>Items</i></b>	<b><i>Total</i></b>	
	<b><i>RD\$</i></b>	<b><i>US\$</i></b>
<b>Cash:</b>		
Personal	556,572	11,903
Fringe benefits	379,519	8,116
Local rent	807,787	17,275
Maintenance and repair of equipment	407,901	8,723
Services (Water, electricity, communications and expendable materials)	88,632	1,895
Meetings, courses and workshops	156,062	3,338
Local trips (Travel and transport)	142,834	3,055
Professional fees	65,593	1,403
<b>Subtotal</b>	<b>2,604,900</b>	<b>55,708</b>
<b>In kind:</b>		
Personal	16,823,784	359,793
<b>Subtotal</b>	<b>16,823,784</b>	<b>359,793</b>
<b>Total</b>	<b>19,428,684</b>	<b>415,501</b>

#### **NOTE F--PHYSICAL VERIFICATION OF THE PROGRAMS**

We visited the offices of the executors of the programs in order to obtain the physical verification of the documents supporting the disbursements.



**CAMPUSANO & ASOCIADOS, SRL**  
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### **Independent Auditors' Report on the Internal Control**

Lic.:

Carlos Pimentel F.

Executive Director

**Participación Ciudadana**

C/ Wenceslao Álvarez No. 8, Zona Universitaria

Santo Domingo, Dominican Republic

Dear Lic. Carlos Pimentel:

We have audited the Fund Accountability Statement of **Participación Ciudadana** of funds provided by **U.S. Agency for International Development, Mission Dominican Republic (USAID/Dominican Republic)** for the Cooperative Agreement No. **AID-517-A-15-00006 "Civil Society Action for Accountable Justice and Security"**, and the Grant Agreement No. **CJSS 2015-01 "Institutional Strengthening of Community Justice Houses"** through **Chemonics International** Contractor of **USAID** for the period from October 01, 2016 to September 30, 2017, respectively, and have issued our report on it dated June 21, 2018. We also reviewed the separate Cost Sharing Schedule.

Except for not having an external quality control review by an unaffiliated audit organization as described in our report on the Fund Accountability Statement, we conducted our audit in accordance with U. S. Government Auditing Standards issued by the Comptroller General of the United States. In planning and performing our audit, we considered the entity's internal control over financial reporting (Internal Control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing and opinion on the effectiveness of the entity's internal control. Accordingly, we do not express an opinion on the effectiveness of the entity's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

This report is intended for the information of *Participación Ciudadana* and *USAID*. However, upon release by *USAID*, this report is a matter of public record and its distribution is not limited.

*Caribbean & Accountants*  
Certified Public Accountants  
I. C. P. A. R. D. Record No. 71

Santo Domingo, Dominican Republic  
June 21, 2018





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### **Independent Auditors' Report on Compliance**

Lic.:

Carlos Pimentel F.

Executive Director

**Participación Ciudadana**

C/ Wenceslao Álvarez No. 8, Zona Universitaria

Santo Domingo, Dominican Republic

Dear Lic. Carlos Pimentel:


We have audited the Fund Accountability Statement of **Participación Ciudadana** of funds provided by **U.S. Agency for International Development, Mission Dominican Republic (USAID/Dominican Republic)** for the Cooperative Agreement No. **AID-517-A-15-00006 "Civil Society Action for Accountable Justice and Security"**, and the Grant Agreement No. **CJSS 2015-01 "Institutional Strengthening of Community Justice Houses"** through **Chemonics International** Contractor of **USAID** for the period from October 01, 2016 to September 30, 2017 and have issued our report on it dated June 21, 2018. We also reviewed the separate Cost Sharing Schedule.

Except for not having an external quality control review by an unaffiliated audit organization as described in our report on the Fund Accountability Statement, we conducted our audit in accordance with U. S. Government Auditing Standards issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the Fund Accountability Statement is free of material misstatement resulting from violations of agreement terms and laws and regulations that have a direct and material effect on the determination of the Fund Accountability Statement amounts.

Compliance with agreement terms and laws and regulations applicable to **Participación Ciudadana** is the responsibility of **Participación Ciudadana's** management. As part of obtaining reasonable assurance about whether the fund accountability statement is free of material misstatement, we performed tests of **Participación Ciudadana's** compliance with certain provisions of agreement terms and laws and regulations. However, our objective was not to provide an opinion on overall compliance with such provisions. Accordingly, we do not express such an opinion. We also performed tests of **Participación Ciudadana's** compliance with certain provisions of agreement terms and laws and regulations applicable to the provision of cost sharing contributions.

The results of our tests disclosed no instances of noncompliance that are required to be reported here under U.S. Government Auditing Standards.

This report is intended for the information of *Participación Ciudadana* and the *USAID*. However, upon release *USAID*, this report is a matter of public record and its distribution is not limited.

  
Certified Public Accountants  
I. C. P. A. R. D. Record No. 71

Santo Domingo, Dominican Republic  
June 21, 2018